

The Institution of Engineers (India)

(South Gujarat Local Centre, Surat.)

31st Annual Report

(1st April 2018 to 31st March 2019)

Financial Year 2018 - 2019

Mahida Bhavan, Ichchhanath, SURAT - 395 007.

Phone No.:- (0261) - 222 7340 Gram : ENJOIND

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Web :- <http://ieisurat.org>

The Institution of Engineers (India) South Gujarat Local Centre, Surat.

Chairman's Desk

It is matter of great pride and privilege for me to welcome all the dignitaries and my corporate members on 31st Annual General Meeting of South Gujarat Local Centre of Institution of Engineers (India).

This is the time when all the corporate members get together and take stock of the year passed and make a future plan for the next year activities.

I am pleased to inform you that during the year we could do varied programmes e.g. All India Workshop on organised on smart grid Technologies Indian Power Scenario, Application of Modeling Tools & Techniques in Civil, River Hydraulics & Water Resources Management & IOT Application using Raspberry.

I did my best of work for IE(I) SGLC Surat with my fullest efforts with transparency and honesty. At this juncture I would like to mention my sincere thanks to our all the committee members who always stood beside me and supported me in all the activities. I would also like to thank all my corporate members for giving opportunity to work for Institution of Engineers (I) South Gujarat Local Centre, Surat for the session 2018-2019. I would also like to mention thanks to Mr. Ashok M. Dave, who has completed successfully all managerial work for our local centre.

Er. Kirti H. Shethna
Chairman, IE(I) SGLC

Hon. Secretary's Desk

It is indeed a great pleasure in presenting Annual Report of South Gujarat Local Centre of The Institution of Engineers (I) for the year 2018-2019. During the year events like seminars / Lecturers / All India Seminar / One Day Workshop / Meetings and AMIE (Section "A") coaching classes were successfully organized. Membership drive was also initiated extensively to enroll new members and it has achieved significant number of membership.

We promise to organize activities for promotion of knowledge skill development and betterment of engineering fraternity of South Gujarat at large. I thank one and all for extending support and contribution for the sustenance of legacy and growth.

Er. Dipak G. Patel
Hon. Secretary, IE(I)SGLC

The Institution of Engineers (India) South Gujarat Local Centre, Surat.

CHAIRMAN AND HON. SECRETARY

LOCAL CENTRE

YEAR	CHAIRMAN	HON. SECRETARY
2018-2019	Er. K. H. Shethna, FIE	Er. Dipak G. Patel, MIE
Oct.-Dec.18	Late Prof. K. U. Joshi, FIE	Er. Dipak G. Patel, MIE
2016-2018	Dr. P. H. Tandel, FIE	Er. Mukund B. Master, MIE
2014-2016	Dr. K. N. Mistry, FIE	Dr. Atul S. Shah, MIE
2012-2014	Er. S. R. Desai, FIE	Er. Hiren M. Nanavati, AMIE
2010-2012	Dr. D. V. Bhatt, FIE	Er. Jayesh V. Nanavati, MIE
2008-2010	Er. U. K. Jethwa, FIE	Dr. D. V. Bhatt, MIE
2006-2008	Er. A. N. Jariwala, FIE	Er. U. K. Jethwa, FIE
2004-2006	Er. Nitin K. Oza, FIE	Er. M. M. Tamakuwala, MIE
2002-2004	Dr. N. C. Shah, FIE	Er. Nitin K. Oza, FIE
2000-2002	Er. N. V. Vashi, FIE	Er. S. R. Desai, MIE
1998-2000	Er. J. C. Vyas, FIE	Dr. N. C. Shah, FIE
1996-1998	Er. K. G. Desai, FIE	Er. M. R. Bhatt, MIE
1994-1996	Er. C. C. Gandhi, FIE	Er. V. M. Kania, MIE
1992-1994	Er. K. O. Shah, FIE	Er. C. C. Gandhi, FIE
1990-1992	Prof. R. N. Shelat, FIE	Er. K. O. Shah, FIE
1988-1990	Er. G. N. Desai, FIE	Er. H. R. Patel, FIE
1987-1988	Er. N. R. Sheth, FIE	Er. H. R. Patel, FIE

SUB - CENTRE

1986-1987	Er. N. R. Sheth, FIE	Er. H. R. Patel, FIE
1984-1986	Er. D. J. Patel, FIE	Er. K.G. Desai, MIE
1982-1984	Er. D. J. Patel, FIE	Er. K.G. Desai, MIE
1980-1982	Er. M.G. Bagrecha, FIE	Er. N.R. Sheth, MIE
1978-1980	Er. S. L. Patel, FIE	Er. V.G. Shah, MIE
1976-1978	Er. I.C. Patel, FIE	Er. V.G. Shah, MIE
1974-1976	Prof. R. N. Shelat, FIE	Er. D.C. Shah, MIE
1972-1974	Prof. G.N. Desai, FIE	Er. D.C. Shah, MIE
1969-1972	Er. J.T. Modi, MIE	Prof. G.N. Desai, AMIE

The Institution of Engineers (India) South Gujarat Local Centre, Surat.

NOTICE

The 31st (Thirty First) Annual General Meeting of the Institution of Engineers (India) South Gujarat Local Centre will be held on 24th October, 2019 at 7:00 PM Mahida Bhavan, Ichchhanath Surat-395007 to transact the following business.

AGENDA :

1. Inauguration and welcome address by the Chairman, IEISGLC.
2. To read out Notice & Agenda of AGM by the Hon. Secretary, IEISGLC.
3. To read out the Minutes of the 30th AGM held on 27th October, 2018 and its confirmation.
4. To approve and adopt the 31st (Thirty First) Annual Report & Audited Accounts for the year ended 31st March 2019. Annual Report and Audited Account are placed on website www.ieisurat.org of South Gujarat Local Centre, SURAT.
5. To appoint Auditors for the Financial Year, 2019-2020 and fix their remuneration.
6. Any other matter allowed by the Chairman.

I earnestly request you to kindly participate in the meeting.

Surat.
Dated : 30-09-2019

sd/-
(Er. Dipak G. Patel)
Hon. Secretary

- Note :
- (1) Members wishing to have any specific information are requested to send their queries in writing to the Hon. Secretary at least 10 days before the date of the annual general meeting so as to keep the required information ready.
 - (2) In the absence of Quorum the adjourned meeting will be held at same place on the same date at 7:30 PM.

The Institution of Engineers (India) South Gujarat Local Centre, Surat.

Minutes of the Thirty (30th) Annual General Meeting of the Institution of Engineers (India) South Gujarat Local Centre, held on 27th October 2018, at 7:30 PM Mahida Bhavan, Ichchhanath, Surat-395 007.

Item No.1 Inauguration and welcome address by the Chairman, SGLC IE(I).

Resol No.1 Dr. P. H. Tandel, Chairman, IE(I)SGLC warm welcomed to all Present IE(I)SGLC members and briefed about Institution of Engineers (I) and Mahida Bhavan. He said about contribution and Cooperation of IE(I) Past Chairmen and Hon. Secretaries. He also draw attention of IE(I)Membership. Dr. P. H. Tandel also appreciated all IE(I)SGLC technical activities like Guidance class of AMIE Section "A" , Seminars workshop etc.

Item No.2 Confirmation of the Minutes of the Twenty Nine Annual General Meeting held on 28th October-2017.

Resol No.2 It was resolved that the Minutes of the Twenty Nine Annual General Meeting held on 28thOctober-2017 at 7:00 PM in the N.V.Vashi Auditorium of the Mahida Bhavan, Surat be confirmed.

Item No.3 To read out notice and Agenda of Annual General Meeting by the Hon. Secretary, South Gujarat Local Centre, IE(I).

Resol No.3 Er. Mukund b. Master, Hon.Secretary, South Gujarat Local Centre IE(I), read notice and Agenda of Thirty Annual General Meeting. Er. Mukund Master addressed to the members about the advantages of Students' Chapter.

Item No. 4 To approve and adopt the 30th Annual Report and Audited Accounts for the year ended 31st March-2018.

Resol No.4 Resolved that the 30th Annual Report and Audited Accounts for the year ending 31st March-2018 be approved.

Item No. 5 To appoint Auditors for the Financial Year 2018-19.

Resol No.5 It was resolved that M/s. S.M.J. & Associates, Ahmedabad to be appointed as the Auditor for the year 2018-19 and remuneration be fixed Rs.8000/- per annum + GST.

The Institution of Engineers (India) South Gujarat Local Centre, Surat.

Item No.6 To declare the committee members including Chairman & Hon. Secretary for the session 2018-19 and 2019-20 as per regulation 3(a)v

Resol No.6 It was resolved that Prof. K. U. Joshi, FIE as Chairman and Er. D.G. Patel, MIE as Hon. Secretary for the session 2018-2019 and 2019-20 of the 155th Local Centre Committee meeting held on 31st August-2018.

Sudden death of Prof. K. U. Joshi, Chairman, in December 2018. So Chairman post was vacant. During the executive committee meeting No.158 was held on 16th January, 2019 Er. Kirti Shethna, FIE was only Fellow Member available, so unanimously elected as a Chairman of The Institution of Engineers, (I)South Gujarat Local Centre for the session 2018-19 & 2019-20.

Sr.	Name of Committee Member for the Session 2018-20	Membership No.	Division	Particular
1	Er. Kirti H. Shethna	F-120035-2	Chemical	Chairman
2	Late Prof. K. U. Joshi (From Oct. 2018 to Dec. 2019)	F-110158-3	Electronics & Telecommunication	Chairman
3	Er. Dipak G. Patel	M-138933-5	Electrical	Hon. Secretary
4	ER. Darshan Mehta	AM-158253-7	Civil	Joint Hon. Secretary
5	Dr. P H. Tandel	F-013099-7	Computer	Imm. Past Chairman
6	Er. Mukund B Master	M-131148-9	Electronics Telecommunication	Imm. Past Hon. Secretary
7	Er. Mrunal Suthar	AM1720301	Electronics & Telecommunication	Member
8	ER. Vipul Chhatriwala	M-157712	Civil	Member
9	Er. Keyur J. Prajapati	AM170058-0	Civil	Member
10	Er. Vipul Kadakia	M-139004-4	Electrical	Member
11	ER. U.K. Jethwa	F-109101-4	Electrical	Member
12	Er. Pavan D. Panwala	M-154339-8	Textile	Member
13	Er. Ketan D. Panchal	M-148737-4	Mechanical	Member
14.	No Contestant	-	Mechanical	One Seat Vacant
15	No Contestant	-	Aerospace	Vacant
16	No Contestant	-	Marine	Vacant

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Sr.	Name of Committee Member for the Session 2018-20	Membership No.	Division	Particular
17	Er. Chetan A. Panchal	AM-175435-4	Mechanical	Member
18	Er. Ashok Kr. Senapati	M-157785-3	Agriculture	Member
19	Er. Yogendra N. Shah	M- 121911-6	Architectural	Member
20	Dr. Vivaksha Jariwala	M-156375-5	Computer	Member
21	Er. H. M. Nanavati	AM054719-3	Environment	Member
22	Er. Umang M. Patel	AM166308-1	Metallurgical & Material	Member
23	Dr. Dinesh Singh	M-161019-2	Production	Member
24	Er. H. U. Kalyani	F-1136158	Civil	Chairman I E I Guj. State Centre & Ex-officio member
25	Er. Shyam Varghese	F-1208620	Mechanical	Hon. Secretary Guj. State Centre & Ex-officio Mem.
26	Er. Sandeep Vasava	F-1179132	Computer	Ex-officio Council Member
27	Er. P. M. Chaudhari	M-1490294	Civil	Ex-officio member

Meeting was ended with the thanks to the Chairman.

The Institution of Engineers (India) South Gujarat Local Centre, Surat.

Thirty First Annual Report

The Institution of Engineers (India) South Gujarat Local Centre Managing Committee Takes great pleasure in presenting before you the report for the 2018-2019 (1.4.2018 to 31.3.2019)

(1) MEMBERSHIP

Details of membership is as follow.

Category of Members	As on 31.3.2018	As on 31.3.2019	% Increase
Fellow Members	201	203	1.00%
Members	724	752	1.03%
Associate Members	1507	1580	1.04%
Total	2432	2535	1.04%

(2) STUDENTS' CHAPTER :

The Students Chapter was running in It is planned to launch various students chapter IE (I) is as under.

- (1) Shroff S. R. Rotary Institute of Chemical Technology
- (2) Laxmi Institute of Technology, Sarigam.
- (3) Faculty of Engineering Technology & Reserach (FETR)

(3) LIBRARY :

The total numbers of books in the Library of the Local Centre are 564 as on 31.3. 2019 the total number of books added to the library during the year under report being 5 over and above, regular journals and Bulletins published by the Institution of Engineers (India) are available in the library.

(4) COMMITTEE MEETING :

The Local Centre Committee meeting was conducted Eight times during the year. (01.04.2018 to 31.3.2019). Two meeting were held of the committee under Chairmanship of Dr. P. H. Tandel, FIE during the period 01.04.2018 to 31.10.2018. Six Committee meeting was conducted under chairmanship of Er. Kirti H. Shethna, FIE, from 1.11.2018 to 31.3.2019. A major thrust was given for organizing various technical activities and to improve the facilities at the Centre. As a result several technical activities were organized during the year. It provided ample opportunities to members and the engineers to exchange and share their views.

The Institution of Engineers (India) South Gujarat Local Centre, Surat.

(5) The Local Centre Committee Meeting were conducted Two times under the Chairmanship of Dr. P. H. Tandel from 01st April, 2018 to 31st October, 2018.

Sr.	Name	Designation	21-07-18	31-08-18	Total Atte.
1	DR. P HIRABHAI TANDEL	Chairman	✓	✓	2
2	ER. MUKUND B MASTER	Hon. Secretary	✓	✓	2
3	ER. BHASKER V. BHATT	Joint Hon. Secretary	X	X	0
4	DR. KISHORE N. MISTRY	Immediate Past Chairman	✓	✓	2
5	DR. ATUL S. SHAH	Immediate Past Hon. Secretary	✓	✓	2
6	ER. DARSHAN MEHTA	Member	✓	✓	2
7	ER. DINESHCHANDRA A PATEL	Member	X	X	0
8	ER. MUKESH T. VARIAWA	Member	X	X	0
9	ER. SHIVENDRA SINGH	Member	X	✓	1
10	ER. SURESH R. SHAH	Member	✓	✓	2
11	ER DIPAK G. PATEL	Member	✓	✓	2
12	ER VIPUL KADAKIA	Member	X	✓	1
13	DR. VAISHALI B. MUNGARWADI	Member	X	✓	1
14	DR. LATESH B. CHAUDHARI	Member	X	X	0
15	ER. RAJIV KUMAR BHATNAGAR	Member	X	X	0
16	ER HETAL R. MEHTA	Member	X	X	0
17	DR BHARAT M. SUTARIA	Member	X	X	0
18	ER. B. C. NAIDU	Member	X	X	0
19	PROF (DR) D. V. BHATT	Member	✓	✓	2
20	Er. RAMESHBHAI G. PATEL	Member	X	✓	1

The Institution of Engineers (India) South Gujarat Local Centre, Surat.

(6) The Local Centre Committee were conducted 2 (Two) times under the chairmanship of Prof. K. U. Joshi and he was expired in December-2018. Three (3) committee meetings were conducted under the New Chairmanship of Er. Kirti Shethna.

Sr.	Name	Particular	24-11-18	29-12-18	16-01-19	16-02-19	27-03-19	TotalAtte.
1	Er. Kirti H. Shethna	Chairman	✓	✓	✓	✓	✓	5
	Prof. K. U. Joshi	Chairman	(Expired in December-2018)					
2	Er. D. G. Patel	Hon.Secretary	✓	✓	✓	✓	✓	5
3	Er. P. H. Tandel	Imm. Past Chairman	✓	✓	✓	X	✓	4
4	Er. Mukund B. Master	Imm. Past Hon. Secretary	X	✓	X	✓	✓	3
5	Er. Mrunal Suthar	Member	✓	✓	✓	✓	✓	5
6	ER. Vipul Chhatiwala	Member	✓	✓	✓	X	✓	4
7	ER. Darshan Mehta	Member	✓	✓	X	✓	✓	4
8	Er. Keyur J. Prajapati	Member	✓	✓	✓	✓	✓	5
9	Er. Vipul Kadakia	Member	✓	✓	X	✓	X	3
10	ER. U.K. Jethwa	Member	✓	✓	✓	X	✓	4
11	Er. Pavan D. Panwala	Member	✓	✓	X	✓	✓	4
12	Er. Ketan D. Panchal	Member	✓	X	✓	✓	✓	4
13	Er. Chetan A. Panchal	Member	X	✓	X	X	X	1
14	Mr. Ashok Senapati	Member	X	X	X	X	X	0
15	Er.Yogendra N. Shah	Member	X	X	✓	✓	X	2
16	Dr. Vivaksha Jariwala	Member	X	X	X	✓	X	1
17	Er. H. M. Nanavati	Member	X	X	X	✓	X	1
18	Er. Umang M. Patel	Member	X	✓	X	✓	X	2
19	Dr. Dinesh Singh	Member	X	✓	✓	X	X	2
20	Er. H. U. Kalyani	Chairman I E I Guj. State Centre & Ex-officio member	X	X	X	X	X	0
21	Er. Shyam Varghese	Hon. Secretary Guj. State Centre & Ex-officio Mem.	X	X	X	X	X	0
22	Er. Sandeep Vasava	Ex-officio Council Member	X	X	X	X	X	0
23	Er. P. M. Chaudhari	Ex-officio Council Member	X	X	X	X	X	0

The Institution of Engineers (India) South Gujarat Local Centre, Surat.

(7) ACCOUNTS

The Audited Accounts and statement of Income & Expenditure with Balance Sheet, Certified by the Auditors M/s. SMJ & Associates, Ahmedabad are placed on the table.

We are glad to inform you that the head quarter had awarded to our South Gujarat Local Centre Rs. 6,000/- as an incentive grant on submission of accounts for the year 2018-19 in time.

(8) MEMBERSHIP DRIVE MISSION :

The special mission of membership drive was undertaken by our institution and excellent response have been received from the engineers fraternity from and around Surat. It may be noted that total strength of membership had been raised from 2432 to 2535 as on 31.3.2019.

(9) Special Achievements

Our Local Centre Er. Kirti H. Shethna, Chairman, IEISGLC selected as a

(1) Council Member of the National Council.

(2) Member in Chemical Division Board (CHDB)

(3) Member in Centre Co-Ordination Committee (CCC)

(4) Member in National Language Promotional Committee (NLPC)

For the session 2018-2019, by virtue of increasing the strength of corporate members of a level 1% of corporate member.

The Institution of Engineers (India) South Gujarat Local Centre, Surat.

(10) SEMINAR / SYMPOSIUM / ROUND TABLE AND PANEL DISCUSSION

The Lectures were arranged in the various disciplines by guest speakers as per following details.

Sr.	Date	Program	Speaker
1	06.06.2018	World Environment Day Plantation	All IEI Members
2	23.06.2018	Smart Grid Technologies Indian Power Scenario	All India Seminar Approved by IEI Five speaker were invited from various Industries and Academia
3	16.07.2018	Application of Modeling Tools And Techniques in Civil Engineering	All India Seminar Approved by IEI Five speaker were invited from various Industries and Academia
4	09.09.2018	Royal Charter Day Celebration * Solar Energy Application * Skill Enhancement & Employmentability	Er. Jayesh Dave (M/s. DaveAutomation) Mr. Rajbir Singh Saini Vice President H. R.-RIL, Hazira
5	15.09.2018	Engineers Day Celebration Civil Engineers Refresher Workshop & Felicitation Function	Er. Rohit Pandya, South Gujarat Regional Technical head, ULTRATECH Er. Hetal Mehta, President Southern Gujarat Chamber of Commerce
6	01.10.2018	World Habitat Day Swach Bharat Abhiyan	Dr. Anant Parghi (Ph. D., UBC Canada)
7	19.10.2018	One Day National Workshop River Hydraulics & Water Resources Management (RHWRM-2018)	All India Seminar Approved by IEI Five speaker were invited from various Industries and Academia
8	28.10.2018		Annual General Meeting
9	22.12.2018	Energy Conservation Day Celebration	Dr. Naimish Zaveri
10	18-19 Jan.2019	Value Based Ethical Human Youth Development for Global Skills and Entrepreneurship	Prof. Dr. N. B. Sudershan Acharya Founder & Chairman Lead India Foundation Dr. Geetha Challa Training Director International Awardee
11	6-8, Feb. 19	Entrepreneurship Awareness Camp	Shri Girish Luthra, Chairman Luthra Group Shri Utpal Mistry, Founder LEXUS Softmac
12	12.02.2019	Construction Practices DOS and Don'ts	Er. Nalin P. Vyas Expert Lecturer, Ultratech
13	15.03.2019	One Day Workshop IOT Application using Raspberry PI	All India Seminar Approved by IEI Five speaker were invited from various Industries and Academia
14		AMIE (ST/T) Students Guidance Class at IE(I) SGLC for Section "A"	

The Institution of Engineers (India) South Gujarat Local Centre, Surat.

MOHIT MEHTA

SMJ & Associates
Chartered Accountants
A-705, Samudra Complex,
Near Hotel Klassic Gold,
Opp. Girish Colddrinks, Off C.G. Road,
Ahmedabad-380 006
M. 90991 32312
Email : smjassociates2013@gmail.com

Auditor's Report

We report that we have audited the annexed Balance Sheet of the The Institute of Engineers (INDIA) South Gujarat Local Centre as at 31st March 2019 signed by us under reference to this report and the related Income and Expenditure Accounts for the year ended on that date which are in agreement with books of accounts maintained at Institution's office, Mahida Bhavan, Ichchanath, Surat, Gujarat. These financial statements are responsibility of Institution's management. Our responsibility is to express an opinion on these financial statements on our audit.

We conduct our audit in accordance with auditing standards generally accepted in India. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosure in financial statements. An audit also includes assessing the accounting principles used and significant estimates made by managements, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As per our opinion and best of our information and according to information given to us the Balance Sheet and relative Income and Expenditure Account together with the notes there on, gives a true and fair view of the state of affairs of The Institute of Engineers (India), South Gujarat Local Centre as on 31st March, 2019 and the excess of its Income Over Expenditure for the year ended on the date in conformity with the accounting principles generally accepted in India.

We also report that we have verified and found correct allocation of Income and Expenditure between Research & Development and Education on the basis as advised by the Head Quater of the Institute vide its letter ref. FN-1201/CAC/18-19 As on 31st March, 2019.

We have obtained all the information and explanation which is to be best of our knowledge and belief, were necessary for the purpose of our audit.

- (1) (a) We have verified the documents in respect of Leasehold Land and have found that the same is in the name of the South Gujarat Local Centre of "The Institution of Engineers" (India)

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- (b) Lease is still valid and it is free from Encumbrances.
- (2) We have obtained all balance confirmation from banks.
- (3) (a) There are no balance in advance (Assets) schedule lying unadjusted for long time.
- (b) Cas on hand as at 31st March, 2019 has been taken as verified.
- (c) Statement showing closing stock of stationery items is enclosed herewith. In respect of stationery items the expenditure is written off to Income and Expenditure Account. However, stock records have been maintained for the purpose of control and not brought in the books of account.
- (1) **Revenue Income :**
All Revenue Income are recognized and accounted on accrual basis.
- (2) **Revenue Expenses :**
All Revenue Expenses are recognized and accounted on accrual basis.
- (3) **Fixed Assets & Depreciation :**
3.1 Fixed Assets are stated at their cost of acquisition/installation
3.2 Depreciation on Fixed Assets is not provided at South Gujarat Local Centre level. As explained by management, same is provided by Head Quater.
- (4) **Investments :**
Investments are stated at cost.
- (5) **Accounting for grants :**
4.1 All recurring / revenue grants have been taken as Income, except unutilized grants.
4.2 Specific grants and contributions in the nature of capital receipts shown under the head funds as liabilities in the Balance Sheet, Revenue grants and contributions are accounted as income during the year.
4.3 Utilization of Capital Grants has been credited to concerned Fixed Assets and hence Fixed Assets have been shown at Net of Grants.
- (6) **Employee benefits :**
The accrued liability for future payment of gratuity and providend fund contribution in respect of permanent employees are being accounted for at Head Quater.
- (7) **Other Accounting Transactions :**
Accounting policies not specifically referred to above are consistent with generally accepted accounting principles.

FOR SMJ & ASSOCIATES
CHARTERED ACCOUNTANTS.

PLACE : SURAT
DATED : 06-06-2019

(MOHIT MEHTA)
PARTNER
M. No. 155175, FRN : 137347W

The Institution of Engineers (India) South Gujarat Local Centre, Surat.

MOHIT MEHTA

SMJ & Associates
Chartered Accountants
A-705, Samudra Complex,
Near Hotel Klassic Gold,
Opp. Girish Colddrinks, Off C.G. Road,
Ahmedabad-380 006
M. 90991 32312
Email : smjassociates2013@gmail.com

Notes for Comment of Centre's Auditors for the year ended 31-03-2019

Centre's Auditors to see and comments under the following points and where applicable.

1.	(a) Title deeds of Land-Whether seen or not.	NA
	(b) Alternative documents in absence of lease or Title deed, so as to prove the legal possession and authorisation for use by the Centre to be seen.	NA
	(c) Lease deeds whether still valied ?	NA
	(d) Present position of Building under construction whether still incomplete or not duly certified by Chartered Engineer.	NA
	(e) Actual cost of acquisition of land including development charges, if any, included under building construction should be shown separately.	NA
	(f) Lease deeds of land/building whether free from encumbrances.	NA
	(g) Confirm whether the entire requirements arising out of lease/ grant deeds are met, the entire property is in the procession of the Institution and no sub-letting or otherwise use of the property by any other organization has been made.	NA
	(h) Whether Fixed Assets Register maintained properly i.e. total cost of assets as per Fixed Assets Register agree with General Ledger Balance and all details, say location of assets, cost, nature of assets, rate of depreciation etc. are incorporated in the Register.	YES
	(i) Whether fixed assets of the centre were physically verified by the management during the year.	Yes

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	(j) We have physically verified the cash balance and original fixed deposits certificates bank confirmation and no exception have been noted.	Yes
	(k) We have physically verified all investments and a copy of details of such investments attached herewith.	Yes
	(l) Whether tax deducted at source from salary, contractors bill etc. are being deposited regularly as per Income Tax Rules. Also please ensure whether surcharge on Income Tax is also being deducted.	NA
	(m) Besides, the other matters, if any cropped up in course of audit which might affect the truth and fairnees of the state of affairs of the Centre and its results for the year 31st March for relevant year.	NA
2.	(a) Has the State Centre taken registration under GST Act and included the names of all local centers within their jurisdiction as an additional place of business?	NA
	(b) Whether GST is being collected/deposited regularly as per GST Act and rules. The details of collection/deposit of GST attached herewith.	NA
	(c) Whether the Centre has procured goods/services from an unregistered person exceeding Rs.5000/- per day GSTN wise in its entirety and whether the relevant GST is being regularly deposited under reverse charge mechanism ?	NA
	(d) Whether tax invoice/bill of supply is being regularly issued for all taxable/exempted services ?	NA
	(e) Whether the outward register/inward register is being properly maintained ?	NA
	(f) Whether the Centre has been regularly submitting the monthly/annual returns within due dates? If not details to be provided.	NA
	(g) Whether special GST audit has been conducted by the State Centre in case of turnover of the State centre along with the local centre is more than Rs 2 crore during the financial year? If yes whether GST audit report and reconciliation statement in Form GSTR 9C has been submitted.	NA

The Institution of Engineers (India) South Gujarat Local Centre, Surat.

3.	(a) Progress/Completion of construction work as on 31st March in respect of addition made during the year to the existing building to be checked.	N.A.
	(b) Contingent liability in respect of suits filed against the centre, if any to be ascertained.	NA
	(c) We have obtained external confirmation for all the year end balance with bank (including current account, savings account, cash credit, overdraft, loans fixed deposit and accrued interest) directly from the banks/financial institutions concered at our office.	YES
4.	Matters which do not really distort the truth and fairness of the accounts should not form part of the report and report separately.	N.A.
	(a) Balance in advance shedule lying unadjusted for quite some time to be scrutinized and adjustments. If any, to be given effect to or amount if material to be reported upon.	NA
	(b) Utilization of fund transfer from headquarters for construction of building and acquiring of other assets to be checked and reported upon.	NA
	(c) Statement of closing stock of stores/stationery to be certified by the management and to be attached along with audit report.	YES
5	Whether the centre has adhered to the Royal Charter, Bye-Laws, Regulations and code of ethics and Financial Norms and Rules? If not details to be provided.	YES
6	If in addition the auditors want to comment on certain matters, they should write a management letter which not be reffered to in the above report.	NA

FOR SMJ & ASSOCIATES
CHARTERED ACCOUNTANTS.

PLACE : SURAT
DATED : 06-06-2019

(MOHIT MEHTA)
PARTNER
M. No. 155175, FRN : 137347W

The Institution of Engineers (India) South Gujarat Local Centre, Surat.

BALANCE SHEET

PREVIOUS YEAR RS.	FUNDS AND LIABILITIES	Schedules	CURRENT YEAR RS.
1,11,84,034=00	RESERVES AND SURPLUS	7	1,23,90,443=00
25,02,442=00	Capital Reserve	8	25,02,442=00
-	Earmarked Funds	9	-
8,000=00	CURRENT LIABLITIES & Provisions	10	19,800=00
1,36,94,476=00	TOTAL RS.		1,49,12,685=00

PLACE :- SURAT

DATED :- 6th JUNE, 2019

The Institution of Engineers (India) South Gujarat Local Centre, Surat.

AS AT 31st MARCH, 2019

PREVIOUS YEAR RS.	<i>ASSETS AND PROPERTIES</i>	Schedules	CURRENT YEAR RS.
8078136	Fixed Assets	1	8344994
	<u>Investment Long Term</u>		
4179838	Fixed Deposits with Banks	2	4490200
	<u>CURRENT ASSETS :-</u>		
-	Stock	3	
-	Sundry Receivables	4	90590
1415930	Cash & Bank Balances and Short Term Fixed Deposits with Banks	5	1928187
15937	Other Advances	6	15937
4635	Interest Outstanding and accrued on Investments	2	42777
13694476	TOTAL RS.		14912685

As per our Attached Report
of Even Date.

FOR N.B. UNADKAT & ASSOCIATES
Chartered Accountants
(N. B. UNADKAT)
PROPRIETOR

The Institution of Engineers (India) South Gujarat Local Centre, Surat.

**Schedule of Fixed Assets annexed to and forming part
of Balance Sheet as on 31st MARCH, 2019**

	ASSETS	COST OF ASSETS			
		Cost as at 1st April, 2018	Additions [DR]	Sales/Disposal or Adjustment [CR]	Cost as at 31st March, 2019
1	LAND :				
	(1) Freehold Land	0	-	-	0
	(2) Leasehold Land	0	-	-	0
2.	BUILDING :				
	(1) Freehold Building				
	(2) Leasehold Building	55,49,073	-	-	55,49,073
3.	Computer System :	2,98,334	97,425		3,95,759
4.	Furniture & Equipment etc.	965883	65,070	5,999	10,24,954
5.	Air Conditioning Unit	5,23,701	0	-	5,23,701
6.	Electric Installation	3,89,634	69,880	-	4,59,514
7.	Lift	0	-	-	0
8.	Building under construction / Capital Work in Progress	0	0	-	0
9.	Library Books	3,51,511	40,482		3,91,993
	TOTAL	80,78,136	2,72,857	5,999	83,44,994

As per our Attached Report
of Even Date.

FOR N.B. UNADKAT & ASSOCIATES
Chartered Accountants
(N. B. UNADKAT)
PROPRIETOR

The Institution of Engineers (India) South Gujarat Local Centre, Surat.

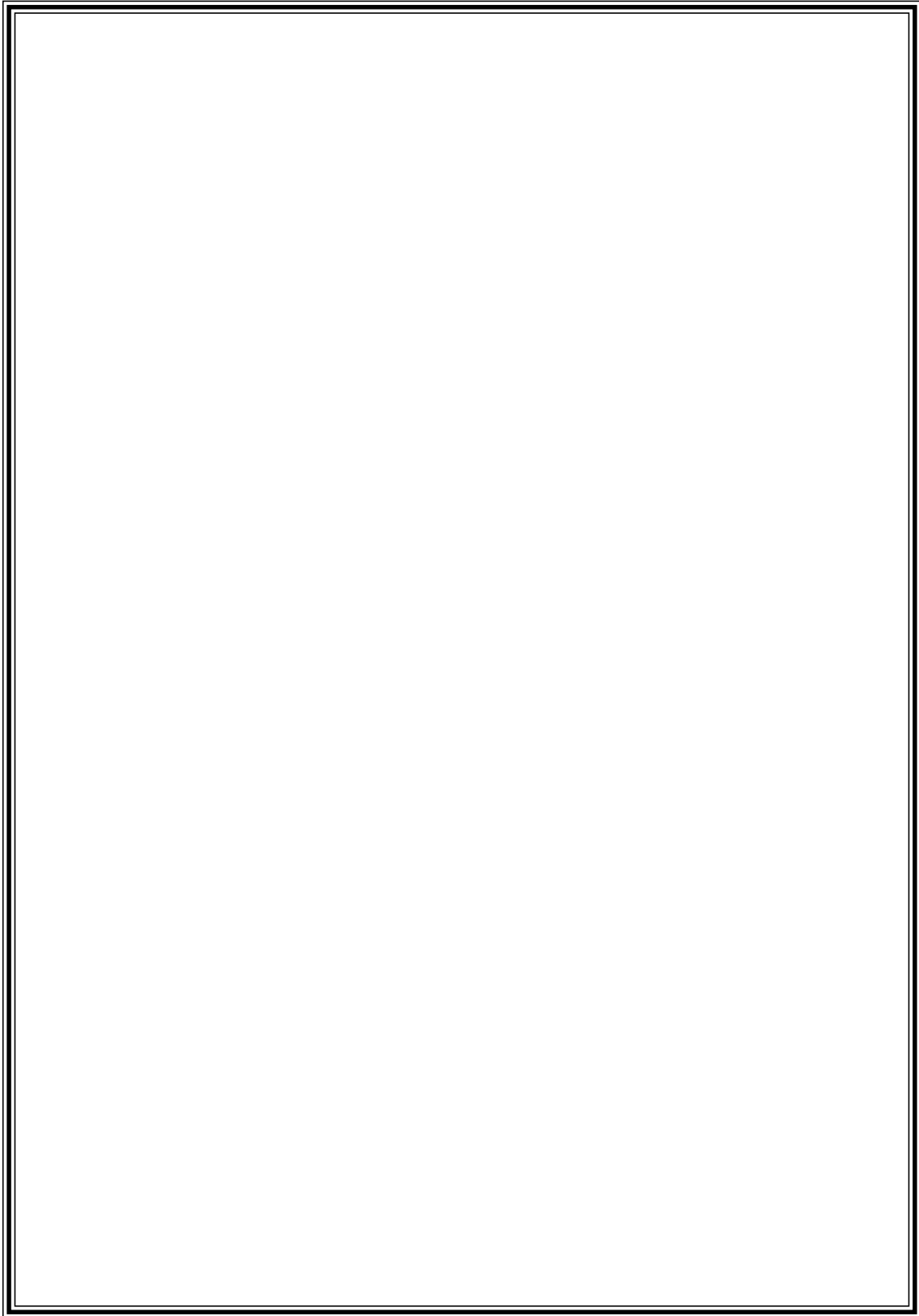
Income & Expenditure Account 31st March 2019 : Annexure -1

2017-2018		Income	RATIO		2018-2019		Total
Research & Development	Education		R & D	EDU	Research & Development	Education	
Rs.	Rs.				Rs.	Rs.	Rs.
		Grant Received from Head Quarter					
104118.00	312354.00	For Manpower Grant	26	74	111138.56	316317.44	427456.00
		For Sr./Jr. Most Salaries					
		For Leave encashment					
		For Bonus / Exgratia					
		For Staff Welfare Expenses					
		For Technical Activites					
0	0	For Seminars and Symposia	100		30000.00	0	30000.00
		For National Convention					
		For International Conference					
		For Council Meeting Grant					
		For Engineering Congress Grant					
0	0	For Election Grant	100		42560.00	0	42560.00
		For Technical Publications					
		For Jubilee Celebration					
		For Opening New Centre					
		For Best Centre award					
		For Procuremnet of hardware for election					
		For Examinations Expenses					
		For Convocation Grant					
		For Technician/students Chapter		100	0	1295.00	1295.00
155210.00	465630.00	For Annual Recurring Grant	26	74	197048.54	560830.46	757879.00
250000.00	750000.00	For Special Repairs Grant	26	74	0	0	0
		For Land And Building Grant					
		For Non conventional energy Grant					
1500.00	4500.00	For Incentives	26	74	1560.00	4440.00	6000.00
		For Special Grant					
		For reimbursement of TA/DA	26	74	3848.00	10952.00	14800.00
		For Miscellaneous Grant					
510828.00	1532484.00	SUB-TOTAL(A)			386155.10	893834.90	1279990.00
		Income Generated by Centre :					
		Receipts for National Convention of Division					
		Receipts form Seminars and Symposia	100		12600	0	12600
		Receipts for Technical Activities					
		Sponsorship fees					
		Donations					
51375	154125	Receipts for Continuing Education		100	0	0	0
		Receipts for Technician's Chapter					
		Refresher Course Lecture					
		Advertisement					
13907	41721	Interest form Investments & Bank Fixed Deposit	26	74	128316	365208	493524
		Interest from Savings Bank Accounts	26	74	17065	48571	65636
21590	64771	Hall/Space rent	26	74	9373	26677	36050
24249	72747	Rent received from guest house accomodations Sale of Scrap					
		Miscellaneous Receipts					
19999	59997	Liabilities no longer required written back	26	74	10507	29906	40413
		Sale of publication					
		Sale of Institution Ties and Badges					
131120	393361	Sub-Total (B)			177862	470361	648223
641948	1925845	Grand Total (A+B)			564017	1364196	1928213

The Institution of Engineers (India) South Gujarat Local Centre, Surat.

Income & Expenditure Account 31st March 2019 : Annexure -1

2017-2018		EXPENDITURE	RATIO		2018-2019		Total
Research & Development	Education		R & D	EDU	Research & Development	Education	
Rs.	Rs.				Rs.	Rs.	Rs.
45049	135146	Salaries & Allowances etc. to Permanent staff	26	74	55300	157392	212692
		Salaries & Allowances etc. to Temporary staff	26	74	38325	109079	147404
		Staff welfare expenses					
		Direct Expenses for conducting Examination					
		Technical Publication					
		Expenses for National Convention of Division					
7797	23389	Expenses for Seminars and Symposia	100		51223	-	51223
		Expenses on Technical Activities	100		27703	-	27703
		Refresher Course Lecture					
		Expenses for Technicians' Chapter Activities					
		Expenses for Continuing Education					
		Prize Awarded					
6513	19538	Convocation Expenses - Felicitation		100	-	220	220
25475	76425	Expenses for Lectures	26	74	11787	33548	45335
1450	4350	Annual General Meeting Expenses	100		575	-	575
		General Meeting Expenses					
		World Environment Day Expenses					
		Statutory Day Celebration					
		Indian Engineering Congress Expenses					
		Council Meeting Expenses					
2761	8283	Committee Meeting Expenses	100		10206	-	10206
		Data Processing Expenses					
9603	28809	Printing & Stationery	26	74	9847	28027	37874
		Postage Expenses					
3568	10705	Telephone Expenses	26	74	5938	16899	22837
13469	40406	Electricity Charges	26	74	13159	37454	50613
3744	11232	Advertisement Expenses	26	74	-	-	-
		Election Expenses	26	74	353	1004	1357
262	785	Bank Charges	26	74	118	337	455
10907	32732	Charges General	26	74	12788	36397	49185
1825	5474	Insurance Charges	26	74	-	-	-
9429	28285	Rent, Rates and Taxes Refreshment Expenses	26	74	13	38	51
1500	4500	Statutory Audit Fees	26	74	3380	9620	13000
		Other Auditors' Fees					
11730	35191	T.D.S. 2017-18	26	74			
		Internal Audit Fees					
		Legal Expenses					
423983	1271947	Repairs and Maintenance on Buildings	26	74	-	-	-
9859	29577	Repairs and Maintenance on Others	26	74	3944	11226	15170
		Books and Periodicals					
6168	18503	Travelling and Conveyance	26	74	9335	26569	35904
		TA / DA to Committee Members					
		Bad Debts written Off					
		Fixed assets written off					
595092	1785277	Sub-Total (C)			253995	467809	721804
46856	140568	Excess of Income/Exp.Over Exp./Income (Surplus/(Deficit))[(A+B)-C]=D			310022	896387	1206409
641948	1925845	Grand Total (C+D)			564017	1364196	1928213



Book-Post

To,

From :-
If undelivered Please Send :
The Institution of Engineers
South Gujarat Local Centre,
Mahida Bhavan, Ichchanath, Surat-395 007